

St. Paul's Endowment Fund Grant

Application for Funds

St. Paul's Lutheran Church, Dansville, New York

Endowment Fund

Purpose: The endowment fund has been established to provide special funding beyond the church's annual budget in the following areas:

1. Outreach ministries
2. Christian education within the congregation and beyond
3. Improvements or enhancements for congregation facilities for the long term.

Eligibility: Members of St. Paul's may apply on their own behalf or on behalf of other established organizations or groups within the congregation. Agencies outside the congregation may apply and must be a charitable 501(c)(3) organization, or another qualified 501(c)(3) agency must agree to serve as the fiscal agent (written agreement required).

Application Process: Announcement of funds availability will be made at the St. Paul's annual January meeting through January's Messenger newsletter and local media outlets. Applications are due in the St. Paul's Church office by the close of business March 31st. The fund committee will meet to review and process applications March 15th through May 1st, with the recommendations made to the St. Paul's Church council for final approval at the May Council meeting. Funds notification will be made shortly after the meeting and funds will be dispersed by May 31st or according to an alternate payment schedule approved as part of the proposal process. Tracking reports will be due quarterly or semiannually as specified by the fund committee. In most cases interviews will be scheduled to discuss the submission with the applicants.

Evaluation Process: There is no formula for ranking applications. The awards will be recommended by the fund committee to Church Council as to which best advances the purposes of the fund. The following provides a sense for the factors that might be considered when ranking and evaluating applications.

- Relevancy to the church's mission statement and the identified fund purposes.
- A desired balance between church, local and wider church projects.
- Regarding outreach and education applications, projects will be evaluated for uniqueness, invocation and sustainability without continued support of the St. Paul's endowment.
- Collaborative efforts are encouraged.
- Applying party's track record.
- Rationale for the amount being requested.